



Application for a Nursery Place

Child's Name:	Child's Date of Birth:
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Address (including postcode):

Telephone Numbers:

Email Address:

Name of Parent/Carer:

<p>Does your child have an Education and Health Care Plan or will require additional support in Nursery? Yes/No. If yes, please provide us with details as soon as possible.</p>	<p>Is English the main language spoken in the child's home? Yes/No If no, which language is the main language spoken?</p>
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Please refer to the eligibility criteria on our website or overleaf. Are you eligible to apply for 15 or 30 free hours? Please tick one box below. You can indicate any additional chargeable hours in the next section.

15 free hours per week term-time only	<input type="checkbox"/>
30 free hours per week term-time only	<input type="checkbox"/>

Please indicate the pattern of attendance you wish to apply for. Any hours outside of your free entitlement will be chargeable. Please refer to our website for fee details.

	<i>Breakfast Club</i>	<i>Morning Session</i>	<i>Afternoon Session</i>	<i>After-School Club (tick only one box per day)</i>	
	7.30 - 8.45am	8.45 - 11.45am	12:15 - 3:15pm	Until 4:15pm	Until 5:30pm
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					

Additional Information:

Date of Application:

Signature of Parent/Carer:

To be completed by the School

Date NA2 sent _____ Date of offer _____ Date of entry _____

Information about places in our Nursery Class

At St Michael's we have a nursery class, a breakfast club and an after-school club. This means that we are able to offer parents childcare provision beyond the statutory entitlement to 15 or 30 free hours for 3-4 year olds term-time only. Free nursery hours are only available from 8:45 - 11:45am and 12:15 - 3:15pm. ALL other care is chargeable.

15 or 30 free hours?

From September 2017, all children aged 3-4 will be entitled to 15 free hours in school term time from the start of the school term that follows their 3rd birthday.

Eligibility for free childcare (up to 30 hours) for three and four year olds of working parents

A child is entitled to free early years provision if the child has attained the age of three, is under compulsory school age and the child's parent(s) meets the eligibility criteria set out below.

- the parent of the child (and their partner where applicable) should be seeking the free childcare to enable them to work;
- the parent of the child (and their partner where applicable) should also be in qualifying paid work. The definition of qualifying paid work is set out at regulation 5. Each parent or the single parent in a long parent household will need to expect to earn the equivalent of 16 hours at the national living wage or their national minimum wage rate over the forthcoming quarter;
- where one or both parents are in receipt of benefits in connection with sickness or parenting, they are treated as though they are in paid work;
- where one parent (in a couple household) is in receipt or could be entitled to be in receipt of specific benefits related to caring, incapacity for work or limited capability for work they are treated as though they are in paid work;
- where a parent is in a 'start-up period' (i.e. they are newly self-employed) they do not need to demonstrate that they meet the income criteria for 12 months in order to qualify for the extended entitlement;
- if either or both parents' income exceeds £100,000 they will not be eligible for the extended entitlement.

On our application form, we ask that parents indicate if they believe that their child will be eligible for 15 or 30 free hours based on the criteria above. You can check your child's entitlement to 15/30 free hours via Childcare Choices at: <https://www.childcarechoices.gov.uk> or the Childcare Calculator at: <https://www.gov.uk/childcare-calculator>

When does the free entitlement begin?

- Child born between 1 April - 31 August: September term intake
- Child born between 1 September - 31 December: January term intake
- Child born between 1 January - 31 March: April term intake

Children may be admitted to the Nursery from the date of their 3rd birthday with all sessions being chargeable until the following term when the free entitlement begins. If you wish to apply for such a place, please indicate this on the application form under 'additional information'.

Children requiring 15 free hours in school term times will *normally* be admitted to our nursery class for one of the following patterns of attendance: 5 mornings, 5 afternoons, 2.5 days (Mon-Wed OR Wed-Fri). We will attempt to meet other requests on a first come first served basis. Children requiring additional hours over and above their

free hours entitlement will be able to access additional nursery hours or wrap around care (dependent on spaces) and fees will be applied.

Children requiring 30 free hours in school term times will *normally* be admitted to our nursery class with a pattern of attendance covering morning and afternoon sessions Monday to Friday.

Admission Criteria 2017

Places in the nursery class are allocated according to the following criteria:

Children who have a statement of special educational need which names our school will be admitted to the school.

If the number of applications exceed the number of places available, children will be admitted in the following order:

1. **Children who are 'looked after' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order***. A looked after child is a child who is, at the time of making an application to a school, (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989).

* An adoption order is an order under section 46 of the Adoption and Children Act 2002. A 'residence order' is an order settling the arrangements to be made as to the person with whom the child is to live under section 8 of the Children Act 1989. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

2. **Children who reside within Bishop Middleham or Mainsforth.**

3. **Children who have an older sibling attending the school.** Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the children of the parent / carer's partner where the children for whom the school place is sought is living in the same family unit at the same address as that sibling.

4. **Faith criteria.** Children and / or one or more parents who are members of a faith community and worship regularly, usually twice a month and / or are regularly involved in a weekday activity including an element of worship or instruction in the faith, and who live within the Parish of the Upper Skerne. The parish includes the villages of Bishop Middleham (including Mainsforth), Fishburn, Sedgefield, Trimdon Village, Trimdon Colliery and Trimdon Grange and a map showing the boundaries is available from the school office. Applications for admission under this criterion must be accompanied by a letter confirming membership of a faith community and signed by a minister or two office holders in the community.

5. **Other children**

Tie breaker

In assessing home to school/academy distance the measure will be by the shortest walking route. Routes are measured from the centre point of the pupil's house, or in the case of a flat from the centre point of the building, to the nearest school/academy entrance. A Geographic Information System (GIS) is used to identify and measure the shortest walking route. The GIS identifies routes on the Ordnance Survey Integrated Transport Network and Urban Paths Network, which are GIS national recognised datasets. The routes include all man-made paths, i.e. those that are metalled or surfaced.

Contact Us

Please contact bishopmiddleham@durhamlearning.net if you have any questions about nursery places at St Michael's C of E Primary School. You may also phone the school office on 01740 651482.